

# **WRANGLER JOB DESCRIPTION FOR CAMP LAKEVIEW**

## **Required Qualifications**

1. Minimum age - 18 years old and completed one year in a post-secondary educational program.
2. Training and experience in the care, feeding, habits, and use of horses.
3. Ability to teach campers the care and proper riding procedures of horses.
4. Ability to lead and supervise Junior Counselors and Junior Wranglers.
5. Possess current certifications in American Red Cross First-Aid and CPR.

## **Desired Qualifications**

1. Member in good standing of the Lutheran Church-Missouri Synod.
2. Ability to accept guidance and supervision from others and to work with others.
3. Organized and self-motivated, with the initiative to find work that needs to be done without being told.
4. Possess imagination, a sense of humor, patience, conviction, sincerity, enthusiasm, initiative, self-control, adaptability, willingness to learn, integrity, ingenuity, a sense of spiritual direction, and the presence of God in his/her life.

## **To Whom Responsible**

1. The Executive Director and Program Director in terms of application and employment, training and work assignments, as well as personnel policies and practices.
2. The Assistant Program Director in terms of scheduling and supervision.

## **General Responsibilities**

1. To plan, supervise, and administer Camp Lakeview's horseback riding program.
2. Possess an attitude and actions which continually reflect that Christ lives within you and that you view your position as an opportunity to be in His service.

## **Specific Responsibilities**

1. Instruct campers in the proper riding techniques, teaching them to follow normal safety guidelines.
2. Teach campers how to care for their horse, and let them assist with daily watering, brushing, grooming, etc...
3. Lead all trail rides with assistance from an assigned counselor and Junior Counselors.
4. Care for the dietary and physical needs of the horses, calling in professional help when necessary.
5. Periodically schedule an appointment with a farrier to trim the horses hooves and install shoes if necessary.
6. Maintain weekly communication with horse owner from whom we rent the horses to make them aware of and seek advice about any concerns regarding health or behavior of horses.
7. Order and stock necessary horse-related supplies, checking the accuracy of deliveries for such items, and bringing all invoices to the Administrative Assistant for payment.
8. Make recommendations to the Executive Director for equipment purchases.
9. Repair or recommend replacement of any damaged equestrian equipment.
10. When possible, attend required staff meetings.
11. Evaluate current operations and make recommendations as they arise.
12. Meet with the Program Director on a weekly basis to share concerns or recommendations.
13. As a team member, assist other staff in any task that will enhance the outdoor ministry of Camp Lakeview.